

Risk Assessment

Infinite Arts checklist

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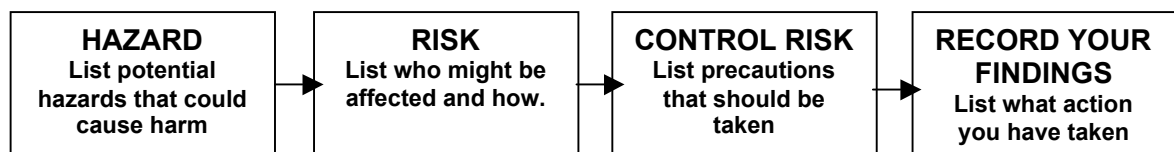
Risk assessment

A risk assessment is a vital part of any planning process. The following factors should be taken into account when assessing risk

- type of visit/activity and the level at which it is being undertaken
- location, routes and modes of transport
- competence and experience of the supervisory staff
- special educational or medical needs of the young people
- quality and suitability of available equipment and accommodation
- emergency procedures
- need to monitor risk throughout the visit

The risk assessment should be carried out prior to the commencement of the project distributed to supervisors and artists so they are aware of the potential risks and what to do to minimise them.

Steps to follow when assessing risks



Magnitude of Risk

Your liability is assessed in relation to magnitude of risk. The more hazardous the activity the more precautions need to be taken. You could number the hazard in relation to risk i.e. 1 no hazard, 5 very hazardous

Activity	Hazard	Risk No.	Action to be taken	Who is responsible?
Crossing over the road	Getting knocked over	4	Pedestrian crossing used & supervisor to assist crossing	Project Manager

The precautions must be suitable for the risk/hazard you want to prevent. Make sure the person responsible for the actions knows it is their responsibility to ensure these actions are followed.